

From: [Loesel, Matthew](#)
To: [Renninger, Steven](#)
Subject: Re: Planning Cycle Ideas
Date: Sunday, September 3, 2017 3:53:12 PM

We have USCG support who have been running Ops and C&G with Sitl support right now. I will talk it over with my Deputy and we can talk tomorrow

Sent from my iPhone

> On Sep 3, 2017, at 3:36 PM, Renninger, Steven <renninger.steven@epa.gov> wrote:

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> Matt:

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> I just wanted to follow up with some ideas that would take burden off of you and simultaneously train folks. The initial IMAT will be in Corpus tomorrow afternoon thru the following Monday. Figure 6 full working days.

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> The critical Planning Cycle meetings are:

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> C&G Staff Meeting

> Tactics Meeting

> Planning Meeting

> Ops Briefing

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> I suggest no change to Tactics Meeting and Ops Briefing.

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> For the C&G Staff Meeting and Planning Meetings, I could facilitate these meetings for 3 days with Brian Englert. He assists with the Action Tracker and Situation Updates, etc. We have agendas and a meeting routine established. It takes about 3 days for the team to work into a structured meeting routine. I have used this concept at Katrina, DeepWater Horizon, and Enbridge responses.

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> After 3 days we could step back and assist as coaches for the final 3 days before initial IMAT demobilization.

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> This plan would enable you to concentrate on the daily Planning Section deliverables (IAP and Sitrep).

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> Just trying to help as needed and be efficient with the 6 working days that we have together.

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> Thoughts?

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> Thanks

> Steve Renninger

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> Sent from my iPhone